

RULES AND CONSTITUTION

(As approved by the Annual General Meeting on 1st December 2017)

1. TITLE

The Club, founded on 18th August 1990, is known as the Cavaliers Bowls Club and is a mixed club.

2. OBJECT

To promote and foster the game of bowls under the laws of the game of Bowls England, Bowls Nottinghamshire and the English Bowls Federation.

3. MANAGEMENT

The Club shall be managed and controlled by an Executive Committee consisting of President, Secretary, Treasurer, EBA Captain, Mixed League Captain, Competition Secretary and two Committee Members (one of which should be female) of the Club. All members shall be elected at the Annual General Meeting each year. A quorum will be four of the elected members of that Executive Committee.

The President and Secretary to be ex-officio members of all Sub-committees.

The Executive Committee shall have power to co-opt or fill any vacancies arising during the year amongst officers and to appoint any sub-committees, which may be necessary for any special purpose.

The committee shall meet up to three times each year viz. November, April and September.

If a member of the Committee shall absent themselves from two consecutive meetings without valid and acceptable reason, they shall be deemed to have resigned from office.

4. DUTIES OF THE TREASURER

The Treasurer shall fulfil the customary duties pertaining to their office and they shall be authorised to sign, together with a secondary signature, any cheque to meet any payment required at any time.

The Club's financial year will end on 30th September each year.

The Treasurer shall keep a proper book of account with respect to:

- i) All sums of money received and expended by the Club and matters in respect of which the receipt and expenditure take place.
- ii) All sales and purchases by the Club.
- iii) The assets and liabilities of the Club.

5. BANKERS

Money not required for immediate use shall be lodged in a Bank approved by the Executive Committee. The account shall stand in the name of the Cavaliers Bowls Club and the trustees shall be the President and Secretary.

6. ANNUAL SUBSCRIPTION

The Annual Subscription, together with any associated fees and competition entry fees, shall be paid on or before 31st December following the AGM. The amount payable as the annual subscription shall be decided at the Annual General Meeting.

Any member who shall be in arrears with their subscription for one year shall be deemed to have resigned and shall not be re-admitted to membership until application has been made in writing to and accepted by the committee. Until they have been re-admitted, they will not be eligible to attend the Annual General Meeting.

7. ANNUAL GENERAL MEETING

The Annual General Meeting shall be held at a venue to be notified by the Secretary, during October of each year.

Three weeks prior to the Annual General Meeting, nomination papers showing the present Officers of the Club together with a list of attendance at committee meetings shall be distributed to all members.

Completed nomination papers with the nominees' consent, together with any notices of motion (which must be proposed and seconded), shall be returned to the Secretary not later than ten days prior to the Annual general Meeting.

Seven days prior to the Annual General Meeting, the agenda and a copy of the Financial Statement shall be distributed to all members of the club. Any member unable to attend this meeting will be entitled to a proxy vote. Ten members shall form a quorum.

8. SPECIAL GENERAL MEETING

A Special General Meeting may be called on a requisition signed by six members or by the Executive Committee. Not less than seven clear days' notice shall be given of a Special General Meeting and no business other than that named in the request shall be discussed.

9. MEMBERSHIP

Application for membership of the Club shall be made to the Honorary Secretary and must be proposed and seconded by two members of the club and be accepted by the executive committee. This club is a mixed club.

10. RECORD OF MEMBERSHIP

The Secretary shall keep a record of names and addresses of all members and a copy shall be handed to Captain, Treasurer and Competition Secretary immediately following the Annual General Meeting.

11. GAMES AND COMPETITIONS

All games and competitions shall be played in accordance with the rules of Bowls Nottinghamshire. The following competitions are open to all members of the Club and shall be promoted and organised annually: Men's Singles Championship, Ladies Singles Championship & Open Pairs Championship. The trophies to be held for one year by the winner and returned to the Competition Secretary seven days prior to the succeeding year's final.

12. DRESS

All competitors playing in Bowls Nottinghamshire league matches will wear club shirt, grey trousers/skirt etc and bowling shoes, which must be smooth-soled and heelless. At such time in the future when the club plays Saturday matches, dress will be white shirt and white trousers, blazer and club tie.

13. SELECTION COMMITTEE

Each league and cup team will be selected by the Officers elected at the Annual General Meeting.

14. LIFE MEMBERSHIP

The Club has power at the Annual General Meeting to confer "life membership" on any member who, by reason of certain exceptional circumstances, is deserving of the honour. Life members shall have voting powers and may attend the Annual General Meeting.

15. INTERPRETATION OF RULES AND DISPUTES

Any interpretation of these rules or any dispute shall be decided by the Executive Committee whose decision shall be final.

16. QUESTION NOT PROVIDED FOR

Any question arising not provided for in the foregoing shall be brought before the Executive Committee whose decision shall be final.

17. ALTERATION OF RULES

Notice of amendment or alteration in the Constitution and Rules of the Club, together with the names of the proposer and second of every such amendment or alteration, shall be given in writing to the Secretary at least twenty-eight days before the Annual General Meeting.

18. AUDITORS

The accounts of the Club shall be audited annually by an elected member of the Club, with relevant paperwork being available for them to carry out this duty and report to the Annual General Meeting.

19. DISCIPLINE & ALLEGATIONS OF MISCONDUCT

In all matters relating to discipline and allegations of misconduct, the current Bowls England Regulation 9 will apply (or whichever number regulation applies at the time, should that number change).